

Dear Patrick Elementary Parents/Guardians,

On August 4, GCPS announced a plan to begin in-person instruction for students whose parents selected this learning environment for their child. The plan calls for bringing in a limited number of grade levels at first and then adding more grades on a staggered basis. **On Wednesday, September 9, students in 4th 5th, 8th, 11th and 12th grade will begin in-person instruction.**

As you had indicated you wanted your child to attend school in-person, we wanted to remind you of the schedule and share additional information with you to make this transition as easy as possible. A reminder that our schools have extensive protective measures in place to sanitize our facilities, maintain social distance to the fullest extent possible, and make the return to school as safe as possible for children and adults. You will find this and other information on our school website and on the [district website](#). However, it will take all of us doing our part to help us achieve a positive, safe start to in-person instruction for Gwinnett's children. As students return, we will be reminding them that everyone has a part to play and that we all need to be safe, be smart, and be responsible. [Please review this video with your child on healthy practices to keep everyone safe.](#)

Thank you for your continued support of our students, teachers, and schools. As a school community, we look forward to the return of our students.

Important Parent Information

1. Prior to your child(ren) returning to school, we ask that you review and complete the form regarding GCPS expectations for students and parents ([Click Here to Complete Form](#)).
2. If your child is riding the bus, you will find the bus information by signing in to the parent portal.
 - a. Click on **Student Information** and select *Click Here to Access*.
 - b. Click **Student Info** from the menu on the left.
 - c. Scroll to view the bus information, including bus number, bus stop time, and location of the bus stop.
 - d. If you do not have a parent portal account, or if you are unable to find your child's bus information, please contact Kim Junco, our registrar, at kim.junco@gcps.org
3. Additional Patrick Procedures:
 - **Masks** - Masks or face coverings are required for students, staff, and visitors.
 - **Cleaning Processes** - Our custodial staff will be cleaning high touch areas throughout the school day. Additionally, regular opportunities for students to wash their hands will be provided, particularly before and after eating.
 - **Cafeteria** - Students may choose to purchase breakfast at one of our hallway grab and go stations. Breakfast will be eaten in classrooms. Lunch will be served in classrooms.
 - **Visitors** - We are not allowing visitors at this time.
 - **First Day** - On the first day that students return to school, staff members will greet students in the car rider and bus lanes and escort them to their classes. Parents are not able to walk students to class.
 - **Student Drop Off** - Students who are car riders will wait for the 7:45 bell to ring. At that time, staff will release car riders into the school and students will be directed to their rooms. **It will be**

- important that students know their teachers' names.** Students need to have their mask on when exiting their vehicle.
- **Car Riders** - Student pickup will begin at 2:45 for car riders. **Parents must have a car rider number in order to pick up their children.** It is important for students to know their car rider number.
 - **If your child is going to be a car rider in the afternoon, you must pick up a car rider tag in the front office of the school on Tuesday, Aug. 25 anytime from 7:30AM-3:30PM.** Please be prepared to show identification.
 - All parents of car riders are required to sign a car rider requirements form prior to receiving a car rider tag. The form will explain all safety procedures. A copy of this form is attached to this email.
 - You may not drop off your student(s) at the front door. All students entering the building from a car must go through the car rider line. The front office entrance is reserved for GCPS buses only.
 - **Bus Riders** - Students must wear their masks on the bus, as social distancing will not be possible. Students will enter the school starting at 7:45 in the morning. In the afternoon, students will be dismissed as their busses are called beginning at 2:45. Staff members will escort kindergarten students to busses for the first few weeks. It is important for students to know their bus number.
 - **Devices** - If borrowed from the school, Chromebooks and accessories (power cord, mouse) should be returned to the school upon students returning to in-person instruction.
 - **Schedule** - Teachers will communicate the daily schedule to each family. This schedule may differ slightly from the digital daily schedule you have been using. Homeroom rosters will not change.
 - **Health Protocols** - We have health protocols in place for students who are sick or symptomatic. It is important that students stay home from school if they have a fever or have been exposed to known or suspected COVID-19 cases. If a student becomes ill during the school day, students will be cared for and isolated from other students. Additionally, contact tracing and notification protocols are in place for our school.

Thank you for all you are doing to support your child during this time. Please feel free to contact your child's teacher or call the school office if you have any questions.