

Please review  
the 2023-2024  
Title 1  
Planning  
Meeting  
Documents

LSPI Summary  
Budget/Wish List  
Plan/Promise Document

\*If you have any suggestions or comments  
please email [Andrea.Varner@gcpsk12.org](mailto:Andrea.Varner@gcpsk12.org)

# Local School Plan for Improvement (LSPI)- What are our School's Goals and How do we plan to accomplish our goals ?

## Strategic Priority & Goal Focus #1: Empathy

### Staff and Student Wellbeing

#### Action Steps

1. Pop in with the Principal providing opportunities for staff to have open forums focused on topics related to areas of opportunity from EES survey.
2. Continue to implement Principal Advisory Group sessions with students in grades K-5.
3. P.R.I.D.E. Time providing opportunities for SEL focused instruction and activities.
4. Counselor/SEL Team will participate in district training and provide professional learning opportunities for staff.
5. Plan monthly wellness activities for staff.

# Local School Plan for Improvement (LSPI)- What are our School's Goals and How do we plan to accomplish our goals ?

## Strategic Priority & Goal Focus #1: Empathy

### Staff and Student Wellbeing

#### Action Steps

6. Continue to celebrate staff and students through recognition activities (Student - General of the Month/Staff - 5 Star General of the Month).
7. Build parent capacity on Social Emotional Learning (SEL) strategies to use at home.
8. Implement school counseling and attendance programs: Never Been Absent (NBA) Club and Never Found Late (NFL).

# Local School Plan for Improvement (LSPI)- What are our School's Goals and How do we plan to accomplish our goals ?

## **Strategic Priority & Goal Focus #2: Equity**

### Multi-tiered system of supports

1. Provide Opportunities for intervention and enrichment through Generals Target Time (30-minute CQI block).
2. Provide Extended Learning Opportunities to provide students academic and non-academic learning opportunities.
3. Utilize IFT meetings for frequent data reviews
4. The MTSS team will use data from iReady/DIBELS/SEL screener to create action steps and provide specific interventions for tier II and tier III students.
5. Implement PBIS with fidelity

# Local School Plan for Improvement (LSPI)- What are our School's Goals and How do we plan to accomplish our goals ?

## **Strategic Priority & Goal Focus #2: Equity**

### Multi-tiered system of supports

6. Provide professional learning opportunities focused on support specific for student groups in need.
7. Continue to build teacher capacity and leadership during IFT meetings.
8. Pilot EL Education curriculum which engages students in reading, thinking, speaking, and writing about engaging grade level texts on meaningful/culturally responsive topics.
9. Encourage teachers to participate in district professional development.
10. Provide resources and materials for intervention and small groups.

# Local School Plan for Improvement (LSPI)- What are our School's Goals and How do we plan to accomplish our goals ?

## Strategic Priority & Goal Focus #3: Effectiveness

Results-Based Evaluation System

### Action Steps

1. Commit to analyzing and celebrating student academic growth.
2. Provide opportunities for Learning Walks and Peer Coaching.
3. Build parent capacity by providing information and communication about ELA and Math curriculum each semester and encourage families to utilize the family engagement center for resources and materials that will support learning at home.
4. Innovative Technology Instructional Specialist will collaborate with staff to explore and share ideas around the use of innovative technology to enhance instruction.

# Local School Plan for Improvement (LSPI)- What are our School's Goals and How do we plan to accomplish our goals ?

## Strategic Priority & Goal Focus #3: Effectiveness

Results-Based Evaluation System

### Action Steps

5. Continue to link Results-Based Evaluation System with the Local School Plan for Improvement
6. Weekly walk-throughs by Building Leadership Team
7. Continue to implement Instructional Focus Team meetings utilizing the best practices of professional learning communities to deepen their understanding of the AKS for literacy and math, share best instructional practices for implementation of EL Literacy Program, small group instruction, and analyze student assessment data and work samples to inform instruction.
8. Provide professional learning opportunities focused on support for ELL students and NEPs.

# Local School Plan for Improvement (LSPI)- What are our School Goals and How do we plan to accomplish our goals ?

## **Strategic Priority & Goal Focus #4: Excellence**

### World class communication and engagement

#### Action Steps

1. Create mobile technology stations to encourage parent access and completion of parent surveys, F/R lunch forms, and mypaymentsplus.
2. Track parent participation on mypaymentsplus and Parent Portal.
3. Call and assist families with connecting to mypaymentsplus and Parent Portal via phone calls and assisting the parent at the school.
4. Contact families that have not signed up for Fall and Spring parent conferences to invite them in for conferences.



# Local School Plan for Improvement (LSPI)- What are our School Goals and How do we plan to accomplish our goals ?

## **Strategic Priority & Goal Focus #4: Excellence**

### World class communication and engagement

#### Action Steps

5. Teachers will create a communication system where they contact families regularly and share positive behavior and academic news. - Class DOJO and/or email communication - Use of SIS for parent communication log
6. Monthly parent newsletter able to be translated in multiple language - Generals eNews
7. Provide communication in English and Spanish
8. Use translation equipment for parent workshops and events

# Local School Plan for Improvement (LSPI)- What are our School Goals and How do we plan to accomplish our goals ?

## Strategic Priority & Goal Focus #4: Excellence

World class communication and engagement

Action Steps

10. Weekly newsletter for staff - Monday Memo
11. Organize School Leadership Committee to increase teacher leadership and teacher led initiatives
12. Encourage more social media participation



*Families, please add your comments/suggestions to the Local School Planning Meeting Input Form under the section labeled School Goals.*



# Budget





# Our School's Title I Budget and Prioritized Wish List

*Families, please add your comments/suggestions to the Local School Planning Meeting Input Form under the section labeled **Budget and Prioritized Wish List***



| Budget Category                           | Amount           | Percent of Budget | Use of Funds |
|---|------------------|-------------------|--------------|
| Salaries/Benefits for Additional Teachers | \$194,760        | 60.94%            |              |
| Direct Instruction                        | \$52,133         | 16.31%            |              |
| Instructional Support Training            | \$5,314          | 1.66%             |              |
| Instructional Support                     | \$6,256          | 1.96%             |              |
| Transportation                            | \$0              | 0.00%             |              |
| Other Support                             | \$650            | 0.20%             |              |
| Family Engagement                         | \$60,476         | 18.92%            |              |
| <b>TOTAL ALLOCATION</b>                   | <b>\$319,589</b> | <b>100%</b>       |              |

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# Annistown Plan/Promise Draft

# Annistown Plan/Promise

## ANNISTOWN ELEMENTARY

### THE PLAN... THE PROMISE...

2023-2024

3150 Spain Rd.

Snellville, GA 30039

770)979-2950

*Draft 4/2023*

### WHAT IS A FAMILY AND COMMUNITY ENGAGEMENT PLAN?

It is a plan that describes how our school will provide opportunities to improve family engagement that will support student learning at school and at home. All students and their families are invited and encouraged to fully participate in the opportunities described in this plan. The school will provide information and as many opportunities as possible for the participation of all family members.

### WHAT IS A SCHOOL-FAMILY PROMISE?

It is a written agreement that outlines how the school, the students, and the family will work together to ensure your child's academic success. An effective School-Family Promise contains the following elements:

- Clear learning goals that are linked to the school's improvement plan
- Specific skills students will learn during the year
- Strategies that staff, families, and students will use to improve student learning
- Ways to extend learning at home
- Methods teachers and family members will use to communicate about student progress
- Opportunities for family members to observe and participate in the classroom
- Jointly developed by families, school staff, students, community business partners, and other stakeholders during our Planning Meeting
- Reviewed and revised throughout the year (Annistown will review the school-Family Promise with families throughout the school year. Specifically, during Curriculum Night, both Parent Teacher conferences, and during our Title 1 content centered school wide events.

### LET'S TALK

Annistown Elementary School is committed to providing regular teacher-family communication in a variety of ways. These include:

- Parent-Teacher Conferences
- GCPS Parent Portal
- E-mail and Phone contact
- eClass
- Class Dojo
- Annistown's website
- School Messenger

*If you need interpretation and/or translation services, please contact: Mrs. Regina Olivar @ [Regina.Olivar@gcpsk12.org](mailto:Regina.Olivar@gcpsk12.org)  
Phone: 678.344.3982*

### ACTIVITIES TO BUILD OUR PARTNERSHIP

1. Title I Planning Meeting
2. Curriculum Night
3. Title I Annual Parent Meeting
4. Title I Document Review
5. Parent Teacher Conferences
6. International Night
7. STEM/Science Fair Exposition
8. Kindergarten Registration
9. Kindergarten Transition Workshop
10. STEAM Night



### WHERE IS THE PLAN AVAILABLE?

The Family and Community Engagement Plan and all other Title I information is available on our school's website at <https://www.gcpsk12.org/AnnistownES> under the Parents - Title I Section. Families can also find paper copies of this Family and Community Engagement Plan in our Parent Center.

### HOW IS THE PLAN DEVELOPED AND REVISED?

It is reviewed and revised at least annually during the Planning Meeting in the spring. All feedback forms from the Planning Meeting are submitted to the Office of Federal Programs for review. Families who are not able to attend the Planning Meeting have the opportunity to review draft documents and provide input during the draft document review period.

# Annistown Plan/Promise

## COMMUNICATION

Your child's teacher is your first point of contact for questions. There are several ways to contact the teacher:

- By phone – Leave a message for your teacher at the [Annistown front](#) office: 770-979-2950.
- By email -Teacher email addresses can be found at the Annistown website, [www.gcpsk12.org/annistownes](http://www.gcpsk12.org/annistownes).
- By written note - You may ask your child to hand carry a note to their teacher.
- Class Dojo Message

You should expect a response from the teacher within one school day. A successful school relies on a strong partnership between parents and teachers. We thank you for your commitment to the success of your child.

A translator is available for all Title 1 parent engagement activities, programs, parent-teacher conferences, as well as informal communication with the [Classroom](#) teacher.

## ENGAGING AND EMPOWERING FAMILIES WITH...

- ❖ **Title I Program Information:** Program information is available during the Title I [Planning](#) Meeting in the spring and Annual Parent Meetings in the fall, on the school website, and in the Parent Center.
- ❖ **Curriculum Information:** Knowing what your child is learning at school is important. We will keep you informed throughout the year about what your child is learning during parent meetings, conferences, eCLASS, and on our school website.
- ❖ **Student Progress Monitoring:** The Parent Portal is an online resource that allows families to view grades, attendance, schedules, assessment, and your child's results, course history, and much more. Monitoring your child's progress in school is an important way to be engaged.
- ❖ **Parent Resources:** We have many resources available for checkout to use at home with your child. We also host several parent workshops to empower you as you work with your child at home.
- ❖ **Communication:** We will communicate, to the extent feasible, all information with you in a language and format you understand. Whenever possible, we will provide interpreters during parent workshops, and academic events. Translation is available for most documents.
- ❖ **Transition Support:** Entering a new school can be scary for both students and families. We will host events to make sure both you and your child are aware of what is expected and how you can prepare as your child transitions to a new school level, college, and career.

## DID YOU KNOW?

- ✓ Title I is a federal program designed to support school reform efforts to improve teaching and learning for all students.
- ✓ Title I programs are based on effective means of improving student achievement and include strategies to support family engagement.
- ✓ The Title I Office reserves at least one percent of the district's allocation to fund family and community engagement programs. The use of these funds is based on suggestions gathered at our spring Planning Meetings from families and community members. Funds are distributed equally to all our Title I schools.
- ✓ Childcare and/or transportation may be provided for meetings and school events.

# Annistown Plan/Promise

## OUR DISTRICT GOALS

**Empathy:** Cultural competence, staff and student wellbeing, educator diversity.

**Equity:** Multi-tiered system of supports, opportunity and access, equitable resource allocation.

**Effectiveness:** Results-Based evaluation system, talent management, educational return on investment.

**Excellence:** Preferred education destination, post-secondary and workforce readiness, world-class communication and engagement.

## OUR SCHOOL GOALS

We will provide all students with high quality curriculum and instruction in a supportive and effective learning environment to meet high academic standards.

**Equity 2A- Multi-tiered systems of support** -Annistown Elementary will implement multi-tiered system of supports (MTSS) to address academic and non-academic student needs. Through MTSS, we will implement processes to monitor the effectiveness of teaching and develop plans to meet the needs of students.

**Equity 4B Opportunity and Access** Annistown Elementary School will ensure our students have access and opportunities to engage in a high-quality, rigorous, and culturally relevant curriculum expanding beyond K-5 to include early learning access to all families in the community.

**Excellence 4C- World Class Communication and Engagement** As our community has become more diverse, we must communicate in a way that reaches all parents. Enhancing our communication to meet the needs of our diverse student population will help families stay informed of school information as well as student progress.

**Reading:** Students will demonstrate proficiency in Reading by learning to read fluently through phonics and word study skills, along with a focus on reading comprehension and stamina.

## WORKING TOGETHER TO ENSURE SUCCESS

### Annistown Elementary will...

- Provide Extended Learning Opportunities to provide students' academic and non-academic learning experiences.
- Provide opportunities for extracurricular activities through before and after school clubs.
- Build parent capacity by providing information and communication about ELA and Math curriculum each semester and encourage families to utilize the family engagement center for resources and materials that will support learning at home.

Principal's Signature \_\_\_\_\_

Date \_\_\_\_\_



### As Students, we will...

- Be engaged and attentive during extended learning opportunities including academic and non-academic experiences.
- Attempt to join a school club before or afterschool and /or participate in different learning opportunities during the school day.
- Communicate with my parent/guardian about programs offered through the Parent Center and family engagement nights offered in the evenings.



### As Families, we will...

- Attempt to attend extended learning opportunities before and/or after school.
- Read communication that is distributed via school messenger, dojo, or via social media to read parent tips and stay informed about school events.
- Contact the parent center for resources and materials if needed. Check the parent portal to remain informed about my child's academic progress.

## VISIT OUR FAMILY ENGAGEMENT CENTER

Our Family Engagement Center has learning games, books, and many other resources available for families to checkout and use at home. Our Parent Outreach Liaison is *Regina Olivar*. She is available to help you find resources, navigate the Parent Portal, connect with teachers, and learn about ways you can help your children at home.

Our Family Engagement Center is located on our Fine Arts hall near our Music and Art classrooms.

Hours of Operation: 8am-3:00pm

Please contact Ms. Regina Olivar for additional information about our Family Engagement Center and resources available for check-out.

(678) 344-3982 or (770) 979-2950

Regina.Olivar@gcpsk12.org

