



Internal Resolutions and Compliance, Title IX Coordinator
Dr. Michele Smith, Executive Director
 678-301-6811 / fax: 678-442-5257
 Instructional Support Center

The **Department of Internal Resolutions & Compliance** communicates, monitors, and enforces School Board policies and procedures that prohibit any form of discrimination based on race, color, religion, sex, age, national origin, or disability, and inappropriate or offensive conduct. The Department investigates and resolves any claims of discrimination or retaliation brought by employees or students. In addition, it oversees processes for accommodations requests based on disability or religious need. The Department monitors issues to help both parties reach solutions to issues that occur and administer a clear and concise process for complaint resolution at the lowest possible administrative level, as fairly, and as expeditiously as possible.



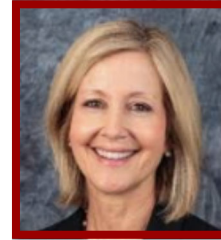
Brittany Robinett, J.D.,
 Director



Michelle Burton,
 Director



Andy Bennett,
 Assistant Director



Department of Retention & Recruitment
Patrice Pendergast, Director
 678-301-6076 / fax: 678
 Instructional Support Center

The **Department of Retention and Recruitment** builds and develops partnerships with local colleges and universities to recruit and source highly qualified candidates to hiring managers. It also oversees student teacher placement and coordinates recruitment events to build and strengthen applicant pools in high needs areas; uses analytical data to determine future recruitment goals and strategies; participates in collegiate and community career events, district panels, resume workshops, and information sessions to build relationships and communicate to students and prospective teachers about careers in GCPS. The department manages departmental and critical needs vacancies through the use of select industry and national web sites; enhances brand development and marketing through targeted advertising and use of social media.



Elisa Brown,
 Critical Needs Staffing