



SWEETWATER MIDDLE SCHOOL
3500 Cruse Road, Lawrenceville, GA 30044
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"Stronger Together"

Mrs. Chekquita Johnson
Principal

Assistant Principals
Karla Dickerson
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J. ALVIN WILBANKS
CEO/SUPERINTENDENT

July 29, 2021

Dear Parents:

Welcome to the 2021-22 school year! We are looking forward to another fantastic year. Student safety and security is a priority at Sweetwater Middle School, and we believe the best method for your student to come to and from school is by using our school buses. However, we realize there may be days where it is necessary for your child to be a car rider and/or your circumstances are such where your child must be a car rider. All families are expected to adhere to the following guidelines when dropping off or picking up your child.

In an effort to minimize the car line backing up onto Cruse Road and to maintain safety, the car rider line will go through the back parking lot. Parents are expected to drop off and pick up students in the back of the school along the curb. Staff will direct vehicle movement and the unloading or loading of students. Students should not exit vehicles in other areas of the parking lot (unless parent is exiting vehicle as well). All vehicles may turn right or left when exiting the campus during official arrival and dismissal times.

Morning Drop-Off Procedure:

- As a courtesy, students dropped off at school prior to 8:50 a.m. will be directed to a **silent study hall** in the old gym rather than waiting outside. Students may not be dropped off prior to 7:30 a.m.
- Only one lane of traffic will be used for drop-off.
- Parents should pull forward before stopping for their child to exit the vehicle.
- All students should be dropped off by 9:15 a.m., which is when homeroom begins.
- **Students should never exit a vehicle in the middle of the lanes or the top of our sidewalk.**

Afternoon Pick-Up Procedure:

- Parents may arrive on campus for car rider pick-up no earlier than 3:40 p.m.
- All vehicles should have the car rider number clearly displayed in the dashboard.
- Staff will assist with the traffic flow. Please make sure you follow the directions of the staff to ensure a safe and quick car rider line.
- Students will be dismissed at 4:05 p.m. to go to the car rider staging locations within the building.
- Car riders will be dismissed as their car rider number is called.

As a parent, you serve as your child's first role model and it is important you adhere to our procedures. Thank you for doing your part in ensuring that we have a safe arrival and dismissal for our staff and students.

Sincerely,

Chekquita Johnson
Principal