

Sweetwater

VIRTUAL SCHOOL COUNSELING INSTRUCTIONS

Counseling Staff

Joseph Genaro, 8th grade

joseph.genaro@gcpsk12.org

770-806-8936 Office

Donna Jackson, 7th grade

Donna.jackson@gcpsk12.org

770-806-8943 Office

Chandra Williams, 6th grade

Chandra.williams@gcpsk12.org

770-806-8937 Office

Virtual Office Hours

Monday – Friday

Hours 8:30 AM – 4:00 PM

***Counselors will respond to
messages left after regular office
hours on the next business day.***



Purpose

- Our counseling team is committed to providing school counseling services and support during our digital learning days.
- Please contact your counselor for any of your academic and/or social emotional needs.
- Counselor contact information is provided on the left hand side of this flyer.

How to Contact Your Counselor

Example is below. Please update/adjust to your school details.

1. Email your counselor (see list on this flyer)
2. In your email include your full name, student ID and your concern/question.
3. The counselor will respond via email or send you a link for a virtual meeting.
4. If virtual meeting is required, please click on the link in the email to join the meeting at the designated time.