



Louise Radloff Middle School Student Absence Excuse Form

Please print and complete all questions below:

Student's Name: (Last) _____ (First) _____

Student #: _____ Homeroom Teacher: _____

Date(s) of absence: _____

Parent /Guardian's Name: _____

Parent/guardian contact number:

Home _____ Cell _____

State board of education Rule 160-1-.10 defines the following as excused absences. Please check one of the below and have the student turn this form into their Grade Level Office the morning they return to school.

_____ Personal illness that endangers a student's health or the health of others.

_____ Serious illness or death in immediate family.

_____ Religious Holiday

_____ Mandatory court order or an order by a government agency

_____ Other/Explain: _____

(Whenever possible, attach a copy of the formal documentation, such as a doctor's note.)

_____ Unexcused absence with reason _____

I hereby certify that the above information is accurate and have attached all available formal documentation.

Parent/Guardian Signature _____ Date _____

(Please have student return this form to their grade level office, upon the next school day of their arrival.)