Student & Parent Guide: eCLASS

1. Go to Level Creek’s homepage at [http://www.gcpsk12.org/LevelCreekES](http://www.gcpsk12.org/LevelCreekES)

2. Click on the green eCLASS icon.

3. Use eCLASS Student User ID & eCLASS Password to sign in.

4. Click on “MY eCLASS Course Pages.”

5. On Level Creek’s Landing Page, click on the waffle (top, right). Type in 2021 and the teacher’s last name in the search bar, and press “Enter.” Select the teacher’s CORE page—NOT the Homeroom page.

OR... Scroll to the bottom of Level Creek’s Landing Page, and find the teacher’s CORE icon.

6. The teacher’s CORE eCLASS page will include the “Activity Feed,” and the frequently used web applications such as Google Classroom and IXL.

*NOTE: Students must enter their teacher’s eCLASS page for attendance.*

***Flip over for Student & Parent Guide: Accessing Google Classrooms***
1. When you go to the teacher’s eCLASS CORE page, there is an icon in the navigation bar at the top of the screen. Students will want to click on the Google Classroom icon to go to the daily lessons. Google is the place teachers will house instructions and lessons. Teachers may also post announcements or information in the Activity Feed of eCLASS. NOTE: You must be logged in to eCLASS in order to be directed to the student’s Google Classroom.

2. In the Google Classroom, there is a “class card” for each teacher. At the bottom of each card, there is a “decline” and a “join” button. Click JOIN for each class.

3. Announcements are in the Stream section.

4. Assignments are in the Classwork section.

If your student cannot access their Google account, make sure they are logged in with their own GCPS account. Often another account is logged in which blocks the students from getting to their own Google account. You would need to add the student or logout of the other account and go back through their Google Classroom link.