



LILBURN MIDDLE SCHOOL

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Dr. Nicole Irish
Principal

J. ALVIN WILBANKS

CEO/Superintendent

January 7, 2021

Greetings Parents, Partners, and Friends of Lilburn Middle School.

Lilburn Middle School invites you to participate in our "Virtual Career Day: Connecting Careers and Community." Our Virtual Career Day will take place on **February 11, 2021**.

Every year, the Lilburn Middle School Counselors organize Career Day where people from the community come into the school and talk with students about their profession. Due to the pandemic, we are switching to a virtual format where students will watch pre-recorded videos on Career Day. Do you work in a job that you love? Do you have an interesting career path? Do you wish to share some thoughts and ideas about careers with our students? If so, we would love to have you join us virtually!

If you are interested and you are willing to provide a 15-minute (or less) video on or before **February 4th, 2021**, please [CLICK HERE](#) to fill out a participation form.

Below are some resources for your reference as you prepare your presentation:

- For suggestions about content, you may want to include in your presentation, [CLICK HERE](#).
- Video best practices and considerations can be located [CLICK HERE](#).
- You may address the students in your video recording in an informal format, or on-site at your place of work using your preferred method of presenting.
- [CLICK HERE](#) to share the link for your video presentation.
- Some of you may wish to share slideshows or videos in your presentation. If you have a presentation or slideshow you would like to share within your video, click on the hyperlinks below for how to record on Zoom with the screen-share option.
 - [Scheduling A Zoom Meeting](#)
 - [Share Your Screen](#)
 - [Zoom Sound Setting](#)
 - [How to Record Your Meeting and Presentation](#)
 - [Cloud Recording](#)
 - [Managing and Sharing Cloud Recordings](#)
 - [Reference Guide 1](#)

If you are not using Zoom, you may also use Google Drive to generate a shareable link.

Instead of emailing a file that may be too large, please [CLICK HERE](#) to share the link for your video presentation.

Please do not hesitate to contact me if you have questions about Career Day. We hope you are able to participate in this virtual experience!

Sincerely,

Jameela Hall

Career Day Team Member

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