

Class of 2023

Senior Information Packet

Parkview High School

(updated 5/8/23)

Sponsor:
Ronda Hughes
Ronda.Hughes@gcpsk12.org

Schedule of Events

Please read the entire packet and share this information with friends and family

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|----------------------------------|--|
| Cap and Gown Distribution | Thursday, May 11th Scholastic Images will deliver all cap and gowns during all lunches in the cafeteria |
| Baccalaureate Service | Sunday, May 21st 3:00-4:00 Mountain Park United Methodist (Freddie Hart Speaking) Seniors arrive at 2:45PM |
| Senior Breakfast | Wednesday, May 24th 8:30AM PHS Stadium preceding rehearsal |
| Graduation Rehearsal | Wednesday, May 24th 9:00AM PHS Stadium (required in order to participate in graduation) |
| Graduation Ceremony | Wednesday, May 24th; 8:00 PM PHS Stadium; gates open at 6:30PM Seniors to assigned rooms by 6:30PM |

Cap and Gown Distribution Details

Parkview Cap and Gown delivery is on Friday, April 28th immediately following the senior picnic! Please read below to know when your Cap and Gown will be ready for you! **If you haven't paid yet, please do so as soon as possible at www.scholasticimages.com or gcpsk12.org/ParkviewHS**

3 Delivery Scenarios based on your order date:

- 1) **If you order by 11:59 PM on Saturday April 23rd:** You may attend the senior picnic and you can pick up your cap/gown/tassel unit at school during lunch on Friday, April 28th immediately following the senior picnic from Scholastic Images!
- 2) **If you order on Sunday, April 24th through Saturday, April 30th:** Your cap/gown/tassel unit will be dropped off with your Senior Sponsor by the second week of May and you may not attend the senior picnic nor get a picnic shirt.
- 3) **If you order on May 1st or after:** Your cap/gown/tassel unit will ship directly to your home (with a \$15 shipping charge added to your order) from our student center in Suwanee. These will be shipped out in order they are received.

If you have any questions, email Scholastic Images at office@scholasticimages.com.

Graduation Rehearsal and Ceremony

Because Parkview High School has such an outstanding group of seniors who is backed by a community of incredible supporters, we ask that students and parents read this information together, as we endeavor to plan for a memorable graduation ceremony.

Attendance at rehearsal is mandatory. DO NOT BE LATE! You cannot participate in the ceremony if you are not at rehearsal. **To participate in graduation, you must clear all library fines, lost textbook, and any other school-related fines by Friday, May 19th, 2023. If you owe fines or fees, you will NOT receive tickets at rehearsal. We will hold your family tickets until the fee/fine is paid. At that time, you will receive your tickets.**

Graduation Rehearsal

Wednesday, May 24th - 9:00AM - Panther Stadium (after the breakfast)

- Students, when you arrive, look up your room assignment and seat number according to your last name in alphabetical order. This information will be posted on the chairs and teachers will also be present to assist you.
- Once you locate your chair, sit down, and remain seated.
- DO NOT MOVE CHAIRS OR CHANGE SEAT ASSIGNMENTS. THESE ARE IN ORDER FOR CALLING YOUR NAME TO RECEIVE YOUR DIPLOMA.
- Rehearsal begins at 9:00AM and will last until approximately 10:30AM. We will have announcements with important information about the ceremony, Mr. Smith will speak to you, and ***you will obtain your tickets for graduation night.***
- The quicker you are organized, the quicker you will be dismissed for the day!!
- At rehearsal, you will find out on which side you enter the stadium. Please communicate this to your parents so they are sitting on the same side and can see you enter!

Graduation Ceremony

Please share the following information with any family members or friends that will be attending. These guidelines will assure that graduation runs smoothly, and everyone is able to enjoy this special event.

- The gates will open at 6:30PM, and seating may begin at that time. You may enter the upper gate or the gate at the stadium parking lot.
- Access to seating in the bleachers will be denied once graduation begins due to distraction of noise as people walk across the metal bleachers.
- **Everyone entering the gate (over age 2) MUST have a ticket. NO ONE will be allowed in the stadium without a ticket.** Please see the ticket letter information attached.

Graduation is a formal occasion in every way. Therefore, the attire will be dress clothes. **Coolers and balloons are NOT allowed into the stadium.** Anyone with balloons will be asked to leave them at the gate. Foghorns, cowbells, or other objects that may create loud noises are not permitted. Remember to keep applause brief, and to refrain from making it difficult for others to hear the name of their student next in line as such noise will mar the ceremony for that graduate and his/her parents.

- **After the graduates have taken their seats, please do not leave your seat to take pictures, as this may be disruptive to the ceremony.** You will be asked to sit down should you be standing! A professional video will be produced and made available for the graduates to purchase (see attached). The video you order will be mailed to you about three weeks after graduation.
- Restrooms are located in the buildings on the home side and visitor's side of the field. Both are handicap accessible.
- Bottled water and Chick-fil-A sandwiches will be available for purchase outside of both ticket gates. Flowers for your special senior will also be available to purchase. Please see the attached flyer for further information.
- In case of any emergency, locate a security officer, staff member, or junior marshal
- All seniors must meet at 6:30PM in the assigned room and building given to you at rehearsal. **DO NOT BE LATE TO YOUR ASSIGNED ROOM!!** You must arrive with your gown on a hanger. We will get dressed in the classrooms (see the letter attached for graduation attire).
- Immediately following graduation, **ALL SENIORS** should report to the tables located on the visitor's side of the track to pick up diplomas. Teachers will be there for thirty minutes to distribute diplomas in the same alphabetical order as room assignments. Meanwhile, as the graduates are obtaining their diplomas, family and friends may proceed to the field to join the graduates after the ceremony.
- **Handicapped/Elderly seating (see the information below)** - In an effort to make graduation available and comfortable for our elderly and/or handicapped visitors, we will be providing handicapped parking as well as special seating.

You can request seating by emailing Ronda Hughes

Ronda.Hughes@gcpsk12.org

Subject heading: Handicapped/elderly seating

Include the student's name, who the tickets are for, and if a parking pass is needed.

- On Graduation night, when you arrive at school to park, parking attendants will direct you to the handicapped parking area (if you have a decal...one issued by us or one issued by the state). There will be a golf cart available for anyone who needs assistance to get to their seats. We are placing the handicapped seats on the track so there are no steps to climb. There will be only TWO ticketed family members, who must also have a handicapped ticket, allowed to sit with any handicapped/elderly visitors (for example: Grandmother and Grandfather need to sit in elderly seating so Mom and Dad will sit with them; therefore, we order 4 handicapped/elderly seats). We respect our handicapped and elderly adults and want to make sure they have plenty of room for their utmost comfort.

It is our desire to complete graduation on May 24th. If the weather is a concern, our plans are as follows:

- Option #1 - Graduation start time would be delayed the night of May 24th and then completed after rain/storm passes.
- Option #2 - If Graduation begins & then is interrupted by weather, students would be taken inside and brought back out after weather passes the area. Buildings would be open for parents, guests, and attendees as well.
- Option # 3 - If weather completely prohibits graduation on May 24th, it will be held in the stadium at 10AM or 12AM or 2PM the next day (this depends on weather and will be communicated).
- Option #4 - If weather still does not permit outside graduation on May 25th or the morning of the 26th, it will be held in the Main Gymnasium time TBA with each student receiving 2 tickets only (due to Fire Marshal regulations; we must abide by the limits of regulations of the building's capacity).

Inappropriate behavior cannot be tolerated during graduation rehearsal, pre- ceremony lineup, or any senior activity. Such behavior will jeopardize your ability to participate in the ceremony and/or receive your diploma. Further, any senior who acts inappropriately at any senior activity or graduation event will risk being removed from the ceremony, and any senior who disrupts the actual ceremony will risk having his/her diploma withheld pending a conference with the student, parents, senior sponsor, and administrator. If an infraction does occur, and the graduate's diploma is withheld, community service will be imposed. Seniors must adhere to ALL school rules as outlined in the discipline handbook. These matters will be more specifically addressed by school administrators at rehearsal.

We are extremely excited about graduation, and many plans are underway to ensure that your graduation is memorable. Let us hope that the events of this evening will linger long and happily in the minds of all in attendance. Your cooperation and support are greatly appreciated. Please email me if you have any questions or concerns.

Thank you,

Ronda Hughes, Senior Class Sponsor

Ronda.Hughes@gcpsk12.org

678-245-3475

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Guidelines for Proper Attire 2023

- ❖ Gown should be removed from its individual package as soon as received.
- ❖ The gown should be approximately ten inches from the floor and should be pressed with a cool iron before being worn.
- ❖ The hook at the back of the yoke is only for using in centering collars for girls **but we will not be wearing the collar.**
- ❖ Flowers and pins are **not** appropriate to wear on graduation gowns.
- ❖ **NOTHING** should be added to the cap. You will be given a new one to wear at graduation should you add anything at all to the top of your cap! Caps should be placed on the head so that the mortarboard is level. The front of the cap is indicated on the inside of the crown. Caps are never worn on the back of the head. For graduation, caps should be worn **parallel** to the ground with the point in the center of the forehead. Hats should be affixed with bobby pins. Tassels should be positioned on the **right**. Minimal jewelry should be worn.
- ❖ Option 1 for dress: **lightweight dresses without** high neckline (so it does not show in the V-neck of the gown) or excess skirt fullness. If your dress is longer than the robe, use masking tape to hem it up temporarily. Shoes may be white, black, Navy blue, or nude in color and should be dressy type shoes. You may wear sandals, but they must be dressy sandals. Flip flops and tennis shoes are inappropriate and not acceptable. **(Please see the attached pictures for acceptable shoes for the new turf on our football field.**
- ❖ Option 2 for dress: A **white shirt** and a **black, navy blue, royal blue, or orange tie (orange looks fantastic)** with **dark pants (not tan)** and **dark dress shoes** should be worn. Flip flops, Sandals, and tennis shoes are inappropriate. A coat is not necessary.
- ❖ Graduates remember to wear your honor cords (earned at Parkview) and stoles.
- ❖ **For Baccalaureate**, please dress as you would for graduation, BUT DO NOT WEAR YOUR CAPS!

It is tradition that parents, family, and friends come on the field following graduation to take pictures with their graduate. If you plan on stepping onto the field, you must also adhere to these shoe rules for the safety our brand new turf on the field. Thank you!

Your shoes must be flat on the footbed so that your weight is distributed evenly. There can NOT be a heel that allows more weight on one part of your foot. You will be asked to call home for other shoes if this is incorrectly done!

Graduation Shoe Guide

ALLOWED:



NOT ALLOWED:



Graduation T-Shirts

Beautiful bouquets & custom class t-shirts that feature every single graduate's name on the back will be available at the Parkview High School graduation! Preorder ahead of time to pick up your order onsite! Scan the QR code or visit thecommentgroup.com/parkviewhs

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single graduate's
name on the back!

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SCHOOL GRADUATION!

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TO PICK UP YOUR ORDER
ONSITE!



THECOMMENTGROUP.COM/PARKVIEWHS/

2023 Graduation Video and Livestream Information

The ceremony in its entirety, including every graduate's name being called and receiving of diploma, will be available on Blu-Ray, DVD, and digital download.

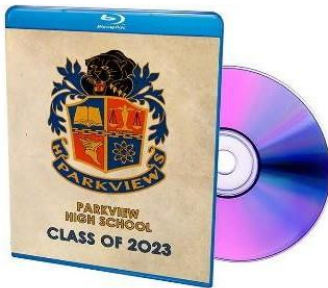
The ceremony will be streamed live for free at www.phsgrad.com. Be sure to share with your friends and family!

Save the memories! Order your copy and watch the livestream at www.phsgrad.com today!

Blu-Ray \$30

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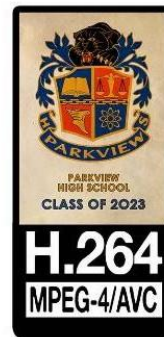
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www.phsgrad.com



Parkview Class of 2023



Graduation Ticket Information:

Graduation is almost here and I'm sure you are busy planning for this joyous occasion! We all look forward to sharing the happiness and pride of watching our seniors graduate. Please take note of the following information to obtain tickets for your family.

EVERYONE (2 and over) who enters the stadium must have a ticket!!!!

- Graduation is held at about the 20-yard line. Visibility is great from both sides of the field.
- Each senior will **automatically receive 12 tickets** for their family to enter the stadium. If you know you need additional tickets, begin asking friends if they will have extra tickets now; none are available through the school.
- Limited elderly/handicapped seating is available on the track. Two family members may accompany any handicapped ticket holder for safety purposes. For example, if a grandparent requests handicapped/elderly seating, then two adult people may sit with him/her, **but must also request handicapped tickets**. We will have a golf cart to carry anyone to his/her seat from the parking area.
- To order handicapped/elderly tickets, please contact Ronda Hughes at Ronda.Hughes@gcpsk12.org. **Please post "handicapped/elderly ticket request" in the subject heading. List your student's name, how many handicapped/elderly tickets you are requesting (remember, two adults may sit with any handicapped/elderly ticket holder), who they are for and if you need a handicapped parking space as well. If you already have a state issued pass, there is no need to request an additional pass. Yours will be honored.**
- All graduates will receive their tickets at graduation rehearsal the morning of graduation in an envelope (unless there are any fines or fees due to the school).
- **AGAIN, EVERYONE (age 2 or over) ENTERING THE STADIUM MUST HAVE A TICKET TO ATTEND GRADUATION!!**

Thank you for your cooperation in creating a wonderful graduation experience for everyone!
Respectfully,

Ronda Hughes, Teacher and Senior Sponsor
(Email: Ronda.Hughes@gcpsk12.org)

