

STEPS TO APPLY

The following steps should provide some clarity when applying for the Dual Enrollment program at Dacula High School.

1. COMPLETE AND UPLOAD THE DHS DE APPLICATION TO THE COUNSELING ECLASS PAGE. MAKE SURE YOU DOWNLOAD THE DOCUMENT FROM THE WEBSITE AND SAVE AS PER DIRECTIONS. **FOR CURRENT AND NEW DE STUDENTS.**
 - [DACULA DUAL ENROLLMENT APPLICATION](#)
2. SIGN UP FOR THE DUAL ENROLLMENT [REMIND](#) - YOUR DHS COORDINATORS WILL USE REMIND AS A MEANS TO SHARE UPDATES AND INFORMATION TO THE DE STUDENTS. **FOR CURRENT AND NEW DE STUDENTS.**
3. COMPLETE THE COLLEGE APPLICATION AND SUBMIT ELECTRONICALLY TO THE COLLEGE (COMMON COLLEGES) **FOR NEW DE STUDENTS ONLY**
 - [GEORGIA GWINNETT COLLEGE](#)
 - [GWINNETT TECHNICAL COLLEGE](#)
4. SEND SCORES ELECTRONICALLY FROM [ACT](#) OR [SAT](#) TO YOUR COLLEGE. IF YOU HAVE NOT TAKEN THE ACT OR SAT, PLEASE SEE BELOW FOR APPROVED TESTING REQUIREMENTS FOR EACH COLLEGE. **FOR NEW DE STUDENTS ONLY.**

[Georgia Gwinnett College Information:](#)
[Gwinnett Technical College Information:](#)
5. SEND YOUR [HIGH SCHOOL TRANSCRIPT](#) VIA GAFUTURES TO YOUR COLLEGE. SCROLL TO THE TRANSCRIPT TAB FOR DIRECTIONS. **FOR NEW DE STUDENTS ONLY.** IF YOU CANNOT ACCESS YOUR TRANSCRIPT THROUGH GAFUTURES, YOU WILL NEED TO REQUEST YOUR TRANSCRIPT VIA [MYPAYMENTSPLUS](#) (\$5 FEE). YOU MUST INDICATE ON MPP THE EXACT MAILING ADDRESS OF THE COLLEGE WHERE YOU WANT YOUR TRANSCRIPT MAILED. DACULA HS WILL MAIL YOUR TRANSCRIPT.
6. OTHER REQUIRED DOCUMENTS – YOUR COLLEGE MAY NEED ADDITIONAL DOCUMENTS TO COMPLETE YOUR APPLICATION FOR ADMISSION. PLEASE REFER TO YOUR COLLEGE’S ADMISSION REQUIREMENTS FOR SPECIFICS.
7. COMPLETE THE [STUDENT PARTICIPATION AGREEMENT FORM/FUNDING APPLICATION](#) VIA GAFUTURES – THE STUDENT WILL COMPLETE HIS/HER

PORTION OF THE APPLICATION. THE PARENT/GUARDIAN WILL THEN ACCESS THE APPLICATION TO APPROVE OR DENY THE APPLICATION. ONCE BOTH STUDENT/PARENT COMPLETE, YOUR DE COUNSELOR WILL THEN COMPLETE AND SUBMIT TO COLLEGE. **FOR CURRENT AND NEW DE STUDENTS.**

8. WHILE WAITING TO RECEIVE YOUR ACCEPTANCE, PLAN FOR WHAT CLASS(ES) YOU WANT TO TAKE FOR UPCOMING SEMESTER. THIS [LINK](#) WILL PROVIDE ALL DE FUNDED COURSES IN THE USG SYSTEM.