

## **Berkmar High School Cord Application and Requirements**

As seniors come to the end of their academic career at Berkmar High School, they will proudly attend a formal graduation recognizing their achievements. Students that qualify will receive cords for their achievements, which they will wear at the graduation ceremony. These cords should recognize excellence and high academic achievement and should be an honor to wear.

In order to receive a cord, students must complete an application. The cord applications will be available through their sponsor of the club or organization.

It will be the student's responsibility to complete the application in its entirety (including obtaining the teacher/club sponsor's signature).

- Payments must be made with appropriate club/organization sponsor, teacher, etc.
- Cash or money order payments only
- Late payments will not be accepted
- No refund

Completion of the Cord application does not guarantee the student will receive the cord.

Failure to complete club/organization requirements will result in the student not receiving the ordered cord.

Nationally recognized clubs/organizations will adhere to the guidelines outlined in its charter bylaws (see sponsor). If the national organization does not outline awards requirements, these clubs and organizations will adhere to the BHS Clubs and Organization Graduation Cord requirements.

### **Berkmar High School Graduation Cord Minimum Requirements:**

The following are the minimum requirements a student must complete to purchase a graduation cord for a club or organization sanctioned by Berkmar High School. (some clubs/organizations due to national charter may have additional requirements that must be met-see sponsor).

- 2.7 Grade Point Average
- Membership Requirements: 2 years of active service. If the club/organization is a newly formed organization only one year of active service is required.
- Dues: Students must be paid members of the club/organization. Sponsors may offer fundraising options to assist with dues (if applicable).

- Meeting Attendance Requirements: clubs should meet a minimum of once monthly from August through May (December/January may be combined). Students must attend at least 80% of the regularly scheduled meetings.
- Community Service Hours: Students must accumulate a minimum of fifty (50) approved community service hours.
- Sponsors may elect to require more than the minimums indicated here.

**Berkmar High School Graduation Cord Application for school sponsored Clubs/  
Organizations This application is due to your sponsor by March 29, 2018**

Student Name \_\_\_\_\_

Club/Organization Name \_\_\_\_\_

Grade Point Average \_\_\_\_\_

Number of Years as a member of the club/organization \_\_\_\_\_

Dues paid on \_\_\_\_\_

Meeting Attendance (number of meetings attended/number of meetings held)

\_\_\_\_\_

Community service hours (50) completed on \_\_\_\_\_

Club/organization sponsor's signature \_\_\_\_\_