

How to Create a MyPaymentsPlus Account

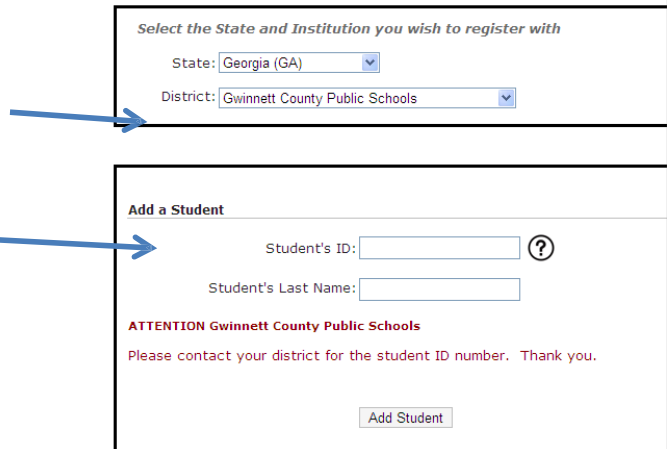
*DCES requires each parent to sign off on the beginning of the year documents by going to this site. If you do not have internet access, you can use your smartphone to do this, or go to the public library. Opportunities to register are available at NES as well.

Go to www.MyPaymentsPlus.com and Click Here:

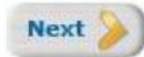


Step 1: Add your student/patron to the account

1. Choose "Georgia," and then choose "Gwinnett County Schools."
2. Enter your **child's student ID number and last name exactly as the school has it on record**. Ex. "Smith Jr." "Smith IV" "Smith- Arnold"
3. Click "Add Student." If you wish to add another student, repeat step 1.

A screenshot of the registration form. The top section is titled "Select the State and Institution you wish to register with" and has two dropdown menus: "State: Georgia (GA)" and "District: Gwinnett County Public Schools". Below this is the "Add a Student" section with fields for "Student's ID:" and "Student's Last Name:". There is a red "ATTENTION Gwinnett County Public Schools" message that says "Please contact your district for the student ID number. Thank you." and an "Add Student" button at the bottom.

4. Select:

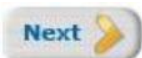


Step 2: Create your profile

1. Enter your parent name, address, and phone number
2. **Enter an active e-mail address.**
3. Select:
4. Create your sign-in. Passwords must be 7 to 20 letters or numbers (there must be at least 1 letter and 1 number).



5. Select



Step 3: Confirm your profile

1. Verify your information. Click on the *Edit* link next to each section title to make changes.
2. **Finish Registration** Select:



Step 4: Your registration is complete

1. Select:
2. Use the username/password you created in "Step 1"

A "Secure Sign In" form with fields for "Username:" and "Password:". There is a "Sign In" button and a link that says "Forget your username or password?".

Forget your username
or password?



***If you have issues with your account, please select personal login information. Thank you.**

as the local school does not have access to your

MyPaymentsPlus Support Number is 1-877-237-0946.