

# FAMILY AND COMMUNITY ENGAGEMENT PLAN

2021-2022



## LET'S PARTNER TOGETHER

While your student may receive instruction during the school day, we know that a child's first and most important teachers are parents and family members. We know you play an integral role in the education of your child, and we want to encourage and support you to be actively involved in your child's school. We need your input, your suggestions, and your perspective to make decisions about your child's school experience. Our district receives Title I, Part A funds to help us meet the needs of your child. We use these funds to hire additional teachers in our Title I schools, to purchase technology and resources, and to train school personnel who serve as ambassadors for families and the school community. Our goals, as we partner with you are to:

- establish expectations for meaningful and effective family engagement
- strengthen the academic achievement of our students by engaging and supporting our families in the education of their children

## MEANINGFUL AND EFFECTIVE FAMILY ENGAGEMENT

Family engagement means parents, families, and school personnel will participate in two-way, meaningful communication for the common goal of the student. Parents and families of **all** students are invited to attend meetings to share ideas and suggestions about the district's and each school's improvement plan. Please look for the following opportunities to engage with us:



## Board Members



Karen Watkins  
Vice Chairman, District I



Steven B. Knudsen  
District II



Dr. Mary Kay Murphy  
District III



Everton Blair, Jr.  
Chairman, District IV



Dr. Tarece Johnson  
District V

## ENGAGE WITH US

Local School Councils – The primary goals of local school councils are: 1) to strengthen partnerships between the school and community, 2) to improve academic achievement, 3) to provide support for teachers and administrators, and 4) to bring parents into the decision-making process. Please check with your local school for opportunities to become involved in your local school council.

Federal Programs Family-School Partnership Parent Advisory Council – All parents are invited to participate in this council which meets several times each year to: 1) establish how the district should use funds set aside for family engagement activities, 2) gather input on the District Improvement Plan, 3) develop the GCPS Family and Community Engagement Plan, and 4) to learn about district and community resources to support student academic success. Please contact your local school for information, upcoming dates, times and meeting locations.

Local School Planning Meetings – Before the beginning of each new school year, Title I schools host meetings for all family and community members to provide input on Title I programs for both the district and the local school. Families and other interested community members jointly develop the following documents during this meeting:

- ◆ Local School Plan for Improvement Goals
- ◆ Title I Budget
- ◆ The Plan & The Promise  
*(Please be sure you and your child have reviewed this document together.)*

We encourage all families to participate in the planning meetings at your local schools. We promise to remove as many barriers as possible. In order to maximize the participation of all families in our planning meetings, we will offer the following whenever possible:

- ◆ Childcare
- ◆ Interpreters when requested before the meeting
- ◆ Translations of documents
- ◆ Communications in a variety of family-friendly language and formats
- ◆ Varied meeting formats, times, dates, and locations

We encourage parents to attend district-level and school-level meetings to provide input on improvement strategies for schools that have been identified as Comprehensive Support & Improvement and Targeted Support & Improvement.

Monthly Board Meetings – School Board meetings are typically held on the third Thursday of every month at 7:00 p.m. All meetings are open to the public. The meeting schedule can be found on the District website at the following link [GCPS Board Meetings](#). These meetings offer an opportunity for parents and community members to learn about district-wide news and initiatives. The agenda is prepared in advance of each meeting.

- ◆ By noon on the Monday prior to the Board meeting, requests to speak before the Board can be submitted to the Superintendent's Office.
- ◆ Request can be submitted electronically through: 1) a link on the District website; [Request Form](#), 2) by mail to the Superintendent's Office at 437 Old Peachtree Road, NW, Suwanee, GA, 30024-2978, 3) by fax to 678-301-6030, or 4) by email to [MySchoolBoard@gcpsk12.org](mailto:MySchoolBoard@gcpsk12.org)
- ◆ Additionally, prior to each monthly Board meeting, a public forum is held from 6:15 to 6:45 p.m. for individuals who have not signed up to be on the agenda but who wish to speak before the Board.
- ◆ A sign-up sheet is available in the lobby that night for individuals wishing to sign-up for the public forum. The Board wants to hear from you, so these meetings are designed for you to share your ideas and concerns.



# WORKING TOGETHER TO STRENGTHEN THE ACADEMIC ACHIEVEMENT OF OUR STUDENTS

Our goal is to grow partnerships and collaboration among other federal programs, Title I schools, families, and the community to improve the academic achievement of students. The Office of Federal Programs will provide ongoing support, guidance, and monitoring to ensure that our Title I schools are working with families as equal partners in the education of their children. To assist parents and families in supporting their children's learning, we will provide:

- a Parent Instructional Coordinator or a Parent Outreach Liaison to assist families and a Parent Center at each Title I school with resources that can be used at home
- information about the curriculum, assessments, interpreting assessment results, promotion and graduation requirements, and progress monitoring
- opportunities for families to learn how to use technology and academic strategies at home and how to prevent copyright piracy
- activities and resources aligned to school goals to support parents in assisting their children at home
- opportunities for shared decision-making at all schools
- assistance to families in transitioning from one school level to the next, as well as transitioning students to college and careers
- community partnership with Gwinnett Technical College for adult English as a Second Language and General Education Diploma classes
- community partnership with the Gwinnett County Public Library
- ongoing training for faculty and staff based on suggestions and input from the community, families, and other stakeholders on topics such as:
  - a) working with parents as equal partners, building relationships, and effectively communicating with families
  - b) the value and contributions of parents
  - c) implementing the family engagement program at each school

Several schools in the district implement Academic Parent-Teacher Teams (APTT) which is a model that builds partnerships between families and teachers. Families set student academic goals and learn activities/strategies to reinforce skills at home with their children. To ensure the stability and growth of this model, a core group of school leaders, called the Family Engagement Leadership Team, coordinates training for the entire school staff.

[Play 2 Learn](#) is a weekly Pre-K program offered in all Title I elementary schools in the district to promote school readiness for our future students. In this program, parents attend classes weekly with their child (ages birth to pre-kindergarten) to learn how to help their child reach age appropriate skills through play.

[AKS at Home](#) is an opportunity for parents and family members of students in Kindergarten through 5<sup>th</sup> grade to participate in live instructional sessions to learn how to support their children in learning foundational skills at each grade level. An archive of Tip Sheets and recorded online sessions are available for parents to review on the district website.

## EVALUATION OF THE FAMILY ENGAGEMENT PLAN AND PROGRAMS

To determine the effectiveness of the Family and Community Engagement Plan and Title I programs, we ask that all of our families complete a survey. Your feedback helps us to better understand: 1) the needs of the school community, 2) how we can improve our partnership with families, 3) and how we can remove barriers that may prevent you from participating in the school process. The results of the survey are posted on both the district and school websites.

During the annual needs assessment process, we review the data from the survey, as well as other input we have received from families and community members throughout the year. This information is used to update and revise our Family and Community Engagement Plan.

We encourage you to ask questions, to provide suggestions, and to share your concerns. Each of the local schools has pledged to work with our communities to grow partnerships. If you have a concern that is not addressed at the local school, you may file a complaint using the complaint procedures outlined on the District website.





## RESERVATION OF FUNDS

Title I funds are available to engage our families. We reserve at least one percent of the district's total allocation to fund family and community engagement programs. No less than 90% of these reserved funds are used directly by schools to promote family and community engagement activities. The use of these funds is based on suggestions gathered at our input meetings from families and community members. Currently, we use these funds to help offset the cost of ensuring that each Title I school has a Parent Center and a staff member who is trained to support parents and families.

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Thank you for partnering with us to improve student achievement. Remember, your participation is vital. We will continue to engage with you by ensuring we provide information in a format and language (whenever possible) so that all of our families can understand and be involved with each of our schools.

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*The Gwinnett County Public Schools' Family and Community Engagement Plan was reviewed and revised with the input of GCPS staff, families, and community members. This plan was adopted July 1, 2021 and will be in effect for a period of one year. This plan was disseminated to all families through the Student/Parent Handbook which is made available to families through MyPaymentsPlus, via the Parent Portal, and to the community in the Parent Centers and on both the school and district websites. All families have the opportunity to review this plan before October 29, 2021. New students will receive this plan upon enrollment.*

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**678-301-6000**  
[www.gcpsk12.org](http://www.gcpsk12.org)

