



Parent & Student Handbook

2022-23 School Year

General School Information

Riverside Elementary School
5445 Settles Bridge Road
Suwanee, GA 30024

Office: 678-482-1000 / Fax: 678-482-1018

<https://www.gcpsk12.org/RiversideES>

Riverside Mission/Purpose Statement

The mission of Riverside Elementary is to provide a nurturing, enthusiastic, and safe environment that acknowledges individual differences, encourages community involvement, and emphasizes an ongoing commitment to academic excellence.

School Colors: Red & Black

School Mascot: Rocket

School Motto: Learning With Pride At Riverside

Riverside Rocket Pledge: As a Riverside Rocket, I will show kindness to everyone, take responsibility for my actions, and come to school each day ready to learn.

Character Development/SEL Program: Be The Leader (BTL)

BTL Values: Kindness, Responsibility, Integrity

Principal:	Mr. Ben Pope
Assistant Principal Grades K-2:	Ms. Jane Schwefler
Assistant Principal Grades 3-5:	Ms. Cara Steed
Administrative Assistant:	Ms. Nadine Salamoni
Counselor Grades K-1	Ms. Kathryn Palmer
Counselor Grades 2-5:	Dr. Jennifer Collins

School Hours

Arrival: 7:45 to 8:10

Morning Announcements: 8:10 to 8:15

Tardy bell: 8:15

Dismissal: 2:40 to 3:00

Arrival and Dismissal

Bus-riders

Riding the bus to and from school is the most efficient and environmentally friendly mode of transportation. Students enter the school at 7:45 each morning. Afternoon dismissal consists of a first bus call at approximately 2:45 and a second bus call just before 3:00. These times will vary during the first few weeks of school.

Car-riders

Morning car-rider drop off is from 7:45 to 8:15 in car-rider lane. Please arrive between 7:40 and 8:05 to ensure that your child arrives in homeroom before morning announcements begin.

Parents may not drop off students at the front entrance. After 8:15, students must be checked in by a parent/guardian.

Afternoon car-rider pick-up begins at 2:40. Please do not arrive before 2:40 as this creates a safety issue on Johnson Road.

Walkers

Parents may walk students to school from their home or from Settles Bridge Park. Parents may not park at the school for the purpose of their child being a walker. Walkers are dismissed at 2:40. Parents must sign students out with designated staff member in the front lobby.

During the School Day

Late Check-in

Students who arrive after 8:15 must be checked in by their parent or guardian.

Early Checkout

If you need to checkout your child early, please do so by 2:15.

Dropping off items for students

Parents may not drop off items for students at the welcome desk (e.g. water bottle, snack, homework, balloons, etc.) unless there is an urgent need. This protects instructional time for all students.

Technology & Personal Devices

Students may not use personal devices during the school day (cell phone, tablet, smart watch, etc.). If your child must bring a cell phone or device to school due to before/after school purposes, this technology must remain turned off and put away while at school.

Parent Volunteers

For safety & security purposes, only prescheduled parent volunteers are permitted in the school.

Parent Visitors

All visitors must sign-in at the welcome desk. Parents are not permitted to walk their child to the classroom without a scheduled appointment.

Joining your child for lunch

Parents may have lunch with their child beginning Monday, Aug. 22. Please do not bring your child fast food or lunch from a restaurant.

Ice Cream

Students may purchase ice cream for \$1.00 on Fridays. Ice cream sales will begin Friday, Aug. 26.

Parties & Birthdays

Riverside students will have two classroom parties per year. One will be a winter party and the other will be an end-of-year party.

For birthdays, parents may purchase ice cream for the class at a cost of \$1 per student. Please communicate with your child's teacher in advance if you intend to purchase ice cream for a birthday. Students will receive their ice cream treat during lunchtime in the cafeteria.

GCPS Student/Parent Handbook

For additional information, please review the GCPS Student/Parent Handbook. This is located on the Riverside website.