

**Gwinnett County School Nutrition
Program Meal Charge Procedure**

Students

Elementary school students will be allowed to charge up to \$11.25.

Middle school students will be allowed to charge up to \$12.00.

High school students will be allowed to charge up \$4.00.

Charges are not allowed for supplemental or ala carte items.

Once the charge limit has been met the student may receive a designated alternate meal at no charge as defined by the School Nutrition Program.

A charge notice will be completed for each occurrence and notification will be sent home to the parent/guardian through the student. Additionally, once the charge limit has been met the parent/guardian will be notified by the local school via phone call, letter, or email.

A charge list will be provided to the Principal at the end of every month and upon request.

Charging for meals will not be allowed after April 30th.

The charge policy will be communicated to parents/students via student handbooks, SNP & local school websites, and letter.

Adults

Charges are not allowed for supplemental or ala carte items.

Adults at all levels will be allowed to charge a maximum of 1 day to their account.

Charging for meals will not be allowed after April 30th.

Refunds

Refunds may be processed at the local school level up to \$50. Any refund over \$50 shall be processed through the SNP Central Office by submitting a Refund Request Form available on the SNP website.

If you have any questions about your child's meal charges, please contact the cafeteria manager at your child's school.

If you have any questions about a refund, please contact the SNP Central Office at (678) 301-6246.