2023-2024 Summer Registration Information
For access to the following links, please visit collinshill.org > click on New Student

APPOINTMENTS ENCOURAGED/WALK-INS ACCEPTED 7:30 AM – 1:30 PM

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<th>JUNE DATES:</th>
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<td>Tuesday, June 6</td>
<td>Tuesday, July 18</td>
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<td>Thursday, June 8</td>
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Please allow up to 45 minutes for appointments OR longer for walk-in sessions

To schedule an appointment, please visit:
https://barbarasorto.youcanbook.me/

**STUDENTS WITH A CURRENT IEP/RECEIVING SPECIAL EDUCATION SERVICES, SHOULD CALL 770-682-4108 TO SCHEDULE AN APPOINTMENT WITH OUR SPECIAL EDUCATION COORDINATOR. SUMMER REGISTRATION DATES FOR STUDENTS RECEIVING SPECIAL EDUCATION SERVICES WILL BE HELD ON THURSDAY, JUNE 8 AND 29, AS WELL AS ON TUESDAY, JULY 18**

AUGUST DATES:
We encourage you to take advantage of the summer registration dates in June and July, but we will also hold new student registrations on August 2 and August 3, from 7:30 AM until 10:00 AM (walk-ins only, first come-first serve). Wait times are typically much longer on these days, so please plan accordingly.

See reverse side for more IMPORTANT details...
What to EXPECT at your appointment/walk-in session:

A CHHS counselor will provide academic advisement for First Semester of the 2023-2024 school year. Core classes and electives will be selected at this time.

What to do BEFORE scheduling an appointment/attending walk-in session:

Complete the GCPS online registration and upload the required registration documents. Visit collinshill.org >> New Student >> Select the tab that applies to your student >> click on GCPS Online Registration to complete the online registration form.

** INCOMPLETE PAPERWORK WILL DELAY YOUR STUDENT’S REGISTRATION. PLEASE UPLOAD OR BRING ALL REQUIRED REGISTRATION DOCUMENTS FOR YOUR APPOINTMENT OR WALK-IN SESSION (COMPLETE LIST OF REQUIRED REGISTRATION DOCUMENTS BELOW)

What to BRING to the appointment/walk-in session:

- **Withdrawal paperwork** from former school
  - 9 grade – including report card with promotion status AND discipline history
  - 10-12 grade – including official or unofficial transcript AND discipline history
- **GA 3231 Immunization form**
- Birth Certificate
- Social Security Card
- Photo ID of enrolling parent/guardian
  - Legal guardian (other than parent) must have official court documents or notarized Kinship Caregiver Affidavit
- **2 Proofs of residency**
  1. Current Mortgage Statement OR Property Tax Bill OR Lease Agreement
  2. One of the following Utility bills:
     - Water
     - Natural Gas
     - Electricity

➢ **IF LIVING WITH ANOTHER FAMILY:** Per Gwinnett County Public Schools Guidelines: Students who live with their parents or legal guardians but reside in the home of another adult and are seeking enrollment into Gwinnett County Public Schools must complete a Residency Affidavit form and turn it into your school upon registration. Click here for the Residency Affidavit form.

➢ **KINSHIP CAREGIVER AGREEMENT:** Students who live with a Kinship Caregiver (a grandparent, great grandparent, aunt, uncle, great uncle, sibling, or fictive kin) and are seeking enrollment in Gwinnett County Public Schools must complete a Kinship Caregiver Affidavit form and turn it in to your school upon registration.

See reverse side for more IMPORTANT details...